

RFQ FOR U.S EMBASSY FREETOWN MAINTENANCE & REPAIRS (PRESSURE WASHING OF CHNCERY,
MSGR & ANNEXES FAÇADE.

Date December 13, 2022

Dear Prospective Offeror/Quoter:

The U.S. Embassy Freetown has a requirement for **MAINTENANCE & REPAIRS (PRESSURE WASHING OF CHNCERY, MSGR & ANNEXES FAÇADE)**. You are invited to submit a quotation/proposal including all documents as specified in the statement of work below. The Request for Quotation (RFQ) consists of the following sections:

1. Basic information, Statement of Work (SOW)
2. Evaluation Factors
3. NDAA

The Embassy plans to award a Purchase Order (PO). You are encouraged to make your quotation competitive. You are also cautioned against any collusion regarding price quotations to be submitted. The RFQ does not commit the U.S. Embassy to make any award. The Embassy may cancel this RFQ or any part of it at any time.

For your offer to be considered complete, it must include the following:

- **Price proposal**
- **Business registration documents including NRA tax certificate**
- **Safety and Protection Plan**
- **List of Equipment**
- **Emergency plan**
- **Validity of offer**
- **Signed and completed NDAA**

Please read the Statement of Work (SOW) carefully and submit your offer including the aforementioned documents/information to contractfreetown@state.gov on or before 4:00P.M January 4, 2023. Oral quotations will not be accepted. Questions related to this request shall be forwarded to contractfreetown@state.gov on or before December 29, 2022.

PLACE OF PERFORMANCE:

The Contractor shall provide **power washing services** to the U.S. Embassy Freetown buildings as specified.

A site visit is schedule to take place at the U.S. Embassy Freetown on December 28, 2022, at 10:00A.M. Please contact Contractfreetown@state.gov by forwarding details (names, designation, and ID details) of representatives for access on compound.

Primary Point of Contact

Thad B. Ball

Contracting Officer

Phone: Phone: +232 99 105 500

Email: contractfreetown@state.gov

Sincerely,

Thad B. Ball

Contracting Officer

Enclosure: As Stated,

**STATEMENT OF WORK
FOR
MAINTENANCE & REPAIRS (PRESSURE WASHING OF CHNCERY, MSGR &
ANNEXES FAÇADE.**

SECTION I - SCOPE OF WORK

DESCRIPTION OF SERVICES

The Contractor must provide all supervision, labor, materials, supplies, chemicals, tools, transportation, and equipment necessary to perform pressure washing and carpet cleaning services.

WORK REQUIREMENTS – PRESSURE WASHING SERVICES

Contractor must provide all equipment, labor and materials required to pressure wash concrete and other surfaces. The designated areas are to be cleaned in their entirety

The contractor must perform services without damaging the surface material

All exterior pressure washing must be accomplished on a truck mounted machine that has hot and cold-water capacity and has a capacity of putting out 3,500 psi.

Pressure Washing Equipment (Gas Engine)

Pressure: 3500 PSI Maximum

* Volume: 8.0 Gallons per minute Maximum (GPM)

* Temperature: Variable, ambient to 210 degrees (F)

* Fresh Water Supply Tank: 225-gallon polyethylene water tank

* 300' (ft.) high pressure hose

All exterior pressure washing work scheduled to begin after 9:00 AM must be completed by 4:30 PM each day. No chemicals are to be used outside for pressure washing.

SECTION II - GENERAL REQUIREMENTS

QUALITY CONTROL PROGRAM

The Contractor must implement an effective quality control program to ensure proper power wash cleaning services are performed. This program must ensure that the Contractor fulfills all the requirements of this SOW.

WORK HOURS

Performance of services must occur between the hours of 9 AM and 4:30 PM daily excluding holidays. Work schedules during the day or prior to 9AM must be coordinated with COR prior to commencing. temporarily store the files, load the boxes into a secure shipping container, and transport the shipping container to the United States.

1.1. PERIOD OF PERFORMANCE:

The performance period for this contract will be for temporary secure storage (< 6 months), drayage, shipping, and related services. The start of the Contract shall be effective with the provision of the Notice to Proceed provided by the Client to the Contractor.

1.2 SPECIFIC REQUIREMENTS

The Contractor shall provide services for the United States Mission, Freetown, Sierra Leone. This consists of freight handling, forwarding, cargo storage, customs clearance

and other related services that apply to shipments originating from Sierra Leone, routed through, and/or moved to the geographic area of Atlanta, GA.

The Contractor shall furnish all managerial, administrative, direct labor personnel, materials and transportation that are necessary to accomplish all work required. Contractor employees shall be on site only for performance of contractual duties and not for other business purposes.

ACCIDENTS

The Contractor must be responsible for promptly notifying the COTR and Airport Police of any accidents arising from the performance of this Contract involving bodily injury to workers, building occupants, visitors, or other persons. The COTR will provide information necessary concerning whom to contact and the specific form of the follow-up written notice.

SECURITY PROCEDURES

The Contractor must ensure that, under no circumstances any of its employees must enter an area not authorized for access by the Contractor.

Contractor's employees will be accompanied at all times in the chancery compound.

The Contractor, its subcontractors, and all its employees must be subject to, and must at all times, conform with any and all rules, regulations, policies, and procedure pertaining to security at the airport. Any violations of the rules, regulations, policies, and procedures may be cause for immediate termination.

SAFETY

The Contractor and each of his employees must comply with all applicable OSHA standards and practices, including directives issued by the Facility Manager, while on the job site.

The Contractor must provide and ensure that all personnel at the work site wear the safety devices/apparel described below when in areas designated by the Airports Authority.

Approved back support and protective devices
Approved Eye Protection
Approved Hearing Protection
Approved Hand Protection
Approved Foot Protection
Other safety devices/apparel when conditions warrant

The Contractor must be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor must take all necessary precautions for safety of, and must provide reasonable protection to prevent damage, injury or loss to persons, properties, equipment, and vehicles. where the container will be loaded. It is preferred that the container will be loaded at the contractors secured warehouse and not at the port for safety. We anticipate the need for a lift van (like a big shelf) to be put inside of the container so that the boxes will not "pancake" or smush on each other and get damaged in transatlantic shipment. The manifest will be completed by contractor staff when the boxes go into the permanent container, and all paperwork required for government ministries will be completed. all the above-mentioned processes will be completed alongside with the contractor and Embassy shipping personnel to ensure accuracy and confidentiality. The container will be closed, locked, and sealed for

security with a US Embassy representative present, after which the sealed container will not be opened until it arrives in Atlanta with US government representatives present. At this point, temporary custody of the sealed file container will be transferred to the contractor for transport.

SECTION III – PERSONNEL

WORKS/SITE MANAGER

The Contractor must provide a Work/Site Manager. The Work/Site Manager must have full authority to act for the Contractor and serve at all times to carry out all the provisions of the Contract.

The Work/Site Manager must have a minimum of five years' experience managing similar types of pressure washing cleaning contracts.

The name(s) and the resume of the Work/Site Manager and an alternate who must assume the Work/Site Manager's duties when the primary Work/Site Manager is absent must be designated in writing to the COR fifteen (15) business days prior to the Contract start date.

CONTRACT TECHNICIANS

The Contractor agrees to utilize responsible, capable employees in the performance of all services of this Contract.

ATTIRE

All employees, including supervisors and subcontractors of the Contractor must at all times, while on the job site to fulfill the requirements of this SOW be attired in a distinctive PPE & uniform, which is acceptable to the Embassy.

Employees must wear uniforms consisting of shirts and trousers, coveralls, or smocks for men, and dresses, skirts and blouses, smocks, or slacks, as appropriate, for women.

CONDUCT

The Contractor's employees must at all times while on the job site, whether on or off duty, must conduct themselves in a professional, orderly, and safe manner. Rudeness, fighting, being under the influence of alcohol and/or drugs or bringing and/or consuming alcohol and/or drugs, gambling, soliciting, stealing, taking pictures or bringing cameras or other photographic devices anywhere on Chancery property (unless fulfilling the requirements of this Contract), and any immoral or otherwise undesirable conduct must not be permitted on the job site and must result in immediate and permanent removal from the job site of any employee engaging in such conduct from work.

SECTION IV – DELIVERABLES

FIFTEEN (15) BUSINESS DAYS PRIOR TO CONTRACT START DATE

- CONTRACTOR PERSONNEL CONTACT INFORMATION
- SAFETY AND PROTECTION PLAN
- EQUIPMENT LIST

SECTION V - CONTRACTOR FURNISHED RESOURCES

GENERAL

The Contractor must furnish all resources necessary to fulfill all the requirements and satisfactorily perform all the services described in this SOW in a safe, orderly, timely, and efficient and workman like manner.

SAFETY EQUIPMENT

The Contractor must provide all safety equipment/devices, personal protective equipment and clothing as required for its workers.

The Contractor is prohibited from the using propane-fueled portable equipment in the performance of the work required by this Contract.

SECTION VI - EMBASSY FURNISHED RESOURCES

The Embassy will provide phone numbers, e-mail and mailing addresses for the Contracting Officer, COR and other Chancery key personnel as are warranted. Additionally, Water will be provided throughout the power washing services.

SECTION VII - METHOD OF PAYMENT

This is a firm-fixed price contract, and the Contractor must submit one invoice on the completion of services to the satisfaction of the COR.

SECTION VIII - Site Visitation

Because all scaffolding has different means and methods of measurement with regards to Areas covered. A visit will be done so that prospective vendors can physically measure the areas in question and also note the number of times scaffolding can be demobilize and re-erected.

END OF SOW

EVALUATION FACTORS

- **Price proposal**
- **Business registration documents including NRA tax certificate**
- **Safety and Protection Plan**
- **List of Equipment**
- **Emergency plan**
- **Validity of offer**
- **Signed and completed NDAA form**

COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES – REPRESENTATION	
Contractor Name:	
Contractor’s Authorized Representative:	
Signature:	
Date:	

52.204-24 REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2020)

The Offeror shall not complete the representation at paragraph (d)(1) of this provision if the Offeror has represented that it “does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument” in the provision at 52.204-26, Covered Telecommunications Equipment or Services—Representation, or in paragraph (v) of the provision at 52.212-3, Offeror Representations and Certifications-Commercial Items.

(a) *Definitions.* As used in this provision—

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) *Prohibition.*

- (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—
 - (i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
 - (ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- (2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity

that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to—

- (i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- (c) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.
- (d) *Representation.* The Offeror represents that—
 - (1) It will, will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds “will” in paragraph (d)(1) of this section; and
 - (2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—
 - It does, does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds “does” in paragraph (d)(2) of this section.
- (e) *Disclosures.*
 - (1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Offeror has responded “will” in the representation in paragraph (d)(1) of this provision, the Offeror shall provide the following information as part of the offer:
 - (i) For covered equipment—
 - (A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

- (B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and
 - (C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.
- (ii) For covered services—
- (A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or
 - (B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.
- (2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Offeror has responded “does” in the representation in paragraph (d)(2) of this provision, the Offeror shall provide the following information as part of the offer:
- (i) For covered equipment—
- (A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known);
 - (B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and
 - (C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.
- (ii) For covered services—
- (A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or
 - (B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to

determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(End of provision)

52.204-25 PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2020)

(a) *Definitions.* As used in this clause—

Backhaul means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means The People's Republic of China.

Covered telecommunications equipment or services means—

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
- (2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- (3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- (4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

Critical technology means—

- (1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations.
- (2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-

- (i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
- (ii) For reasons relating to regional stability or surreptitious listening;
- (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
- (4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);
- (5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or
- (6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) *Prohibition.*

- (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.

(c) *Exceptions.* This clause does not prohibit contractors from providing—

(1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(d) Reporting requirement.

(1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract

are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at

<https://dibnet.dod.mil> . For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at <https://dibnet.dod.mil> .

(2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause

(i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

- (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.
- (e) *Subcontracts*. The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

(End of clause)

52.204-26 COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES- REPRESENTATION (DEC 2019)

- (a) *Definitions*. As used in this provision, “covered telecommunications equipment or services” has the meaning provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.
- (b) *Procedures*. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for “covered telecommunications equipment or services”.
- (c) *Representation*. The Offeror represents that it does, does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(End of provision)