

**PEACE CORPS SIERRA LEONE
OVERSEAS REQUEST FOR QUOTATION (RFQ) FOR
GENERAL CONSTRUCTION PROJECT AND UPGRADE
PEACE CORPS SIERRA LEONE
TRAINING SITE KAMBIA DISTRICT**

Date: August 19th 2020

Peace Corps intends to award a firm-fixed price contract for construction and repairs/upgrade to its Kambia Training Facility as listed below;

1. Line Item 0001: Construct a perimeter wall around property (see Section II; A).
2. Line Item 0002: Construct a Security Post (see Section II; B)
3. Line Item 0003: Construct a generator house (see Section II; C)
4. Line Item 0004: Repairs/upgrade to Building #1 (see Section II; **D, J, M** and **O**)
5. Line Item 0005: Repairs/upgrade to Building #1 (see Section II; H, I, L, and O)
6. Line Item 0006: Sealing of opening space at the side of building # 2 to become a storage with secure metal door (see section II; **N**).
7. Line Item 0007: Repairs/upgrade to Building #2 Annex Building (see Section II; **E, F, G, K, L,** and O).

NOTE

1. *Peace Corps reserves the right to award the requirements of this RFQ to multiple Contractors*
2. *Peace Corps also reserves the right to award an initial contract for the following requirements (this is contingent on the availability of funds);*
 - a. Line Item 0001: Construct a perimeter wall around property (see Section II; A).
 - b. Line Item 0002: Construct a Security Post (see Section II; B)
 - c. Line Item 0003: Construct a generator house (see Section II; C)
 - d. Line Item 0004: Repairs/upgrade to Building #1 (see Section II; **D, J, M** and **O**)
 - e. Line Item 0006: Sealing of opening space at the side of building # 2 to become a storage with secure metal door (see section II; **N**).
3. *And award contract for the requirements listed below at a later date (no later than February 2021);*
 - a. Line Item 0005: Repairs/upgrade to Building #1 (see Section II; H, I, L and O)
 - b. Line Item 0007: Repairs/upgrade to Building #2 Annex Building (see Section II; **E, F, G, K, L,** and O).

Interested vendors should submit a quote for the services as described in this RFQ.

Written quotes (hand carried) are due to the following address by 4:00 p.m. on September 8th, 2020. Quotes received after the closing date/time will not be accepted.

Viewing Days: August 28th, 2020 at 1pm. Note; Contractor should provide their own transportation to and from the site.

Name: Admira Pratt
 Address: Peace Corps Sierra Leone
 34 Old Railway Line, Signal Hill
 Freetown, Sierra Leone
 Email: apratt@peacecorps.gov.

All questions concerning the project will be addressed in an amendment to solicitation.

To request a site visit, call +232 78 676 000

Supplies or Equipment

Period of performance: not more than 61 calendar days or on alternate schedule proposed by the contractor.

PRICE CHART			
INITIAL AWARD			
LINE ITEM	SECTION (II)	DESCRIPTION	COST (SLL)
0001	A	Build a perimeter wall around property to serve as fence.	
0002	B	Construct a Security Post from foundation works to roof level.	
0003	C	Construct a generator house from foundation works to roof level.	
0004	D	Building #1 Main Training Hall Roof Repair	
0004	J	Refurbishment of Building #	

0004	M	Renovations to 1 of 4 Bathrooms within Building #1	
0006	N	Sealing of opening space at the side of building # 2 to become a storage with secure metal door.	
Total			
SUBSEQUENT AWARD			
LINE ITEM	SECTION (II)	DESCRIPTION	COST (SLL)
0005	H	Renovation to 3 of 4 toilets within Building #1	
0005	I	Refurbishment of Building #1	
0005	L	Paint interior and exterior of Building #1, Building #2 and Security Post	
0007	E	Building #2 Annex Building Roof Repair	
0007	G	Construct small building that will house 2 pit latrine facility near Building #2 Annex	
0007	K	Refurbishment of Building #2 Annex	
0007	L	Paint interior and exterior of Building #1, Building #2 and Security Post	
0007	F	Construct small building that will house 2 pit latrines	
Total			

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs associated with the completion of the project.

I. Statement of Work/Specifications

TECHNICAL SPECIFICATIONS FOR GENERAL CONSTRUCTION

A. Build a perimeter wall around property to serve as fence.

1. The measurements of the fence are as follows:-
 - Side 1 = 44.5 meters, well? to back of property line.
 - Side 2 = 71.7 meters, back wall of property line between mango trees.
 - Side 3 = 48.5 meters, side with grain storage tank and side access road.
 - Side 4 = 56.1 meters, front wall of property on Yorfendeh street that has water taps.
2. The height of the fence should be at least 3 meters from the ground and the foundation should be between 0.45 meters to 1 meter below ground.
3. The entire perimeter fence including the gate will be covered with razor wire with copings on top securely installed and protected. The razor wire coils shall not be less than 0.3 meters number per one meter stretch and holding spikes shall be spaced at intervals of 150cm, the razor wire should be anchored into the perimeter wall by rods, mortar or another construction standard so that it is firmly fixed on top.
4. Dual Opening gate with mild steel grill flush gate 1000 mm X 2400 mm and a metal gate 3 meters high and 5 meters wide and should be constructed at the main entrance road to the buildings. The gate should accommodate foot traffic through a door as well as a swing gate for vehicles.
5. The size of the blocks used must be 6 inches thick with a solid sand Crete block mixture of imported cement and river sand in a proportion of 1 imported cement:16 head pan river sand respectively
6. Column/pillar should be erected for reinforcement with a maximum distance of 3 meters distance between columns
7. A 2 meter distance must be maintained between interior and exterior objects, buildings, and trees
8. The fence should be built of durable material to withstand heavy rains and water damage
9. The fence should be plastered and white washed (limed)
10. Make provisions for electricals perimeter lighting by installing conduit pipes.

B. Construct a Security Post from foundation works to roof level.

1. The security post 3 meters X 4 meters must have two (2) internal single windows to inside the compound and one (1) external pigeon hole window through the exterior wall to provide cross ventilation with burglar bars for each window and one (1) internal security door facing the gate of security wall.
2. Install water/leak proof roof using 8' (28 gauge) colored zinc.
3. The required size of the door is 2 meters high and 1 meter wide.
4. Install false ceiling to cover the interior framing structure of the roof. The false ceiling should be completely shielded from all sides and beneath to prevent rats or any other animals from entering the ceiling.

5. Install gutters and water flow pipes running on both sides of the roof slopes for drainage.
6. The Security Post should be placed at the side of main entrance inside the compound next to the gate.

C. Construct a generator house from foundation works to roof level.

1. The generator house - 3 meters X 5 meters - must have a security covered grill door - 1 meter X 2 meters -, and two (2) open grill windows - 1 meter X 1 meter - to facilitate easy air flow in and out of the house.
2. Platform with studs to elevate and mount 50 kVA generator
3. Install water/leak proof roof using 8' (28 gauge) colored zinc
4. The size of the door is 2 meters high and 1 meter wide with strong locking mechanism
5. Install gutters and water flow pipes running on both sides of the roof slopes for drainage.
6. The generator should be placed at the south side of the compound where noise and vibration is minimal to the compound.

D. Building #1 Main Training Hall Roof Repair

1. Repair and/or replace Building 1 roof, trestle, and false ceiling with wall dimensions 26 meters x 21.4 meters to be water/leak proof roof.
2. Clean debris off of roof, trestle, and false ceiling.
3. Repair and/or replace false ceiling. The false ceiling should be completely shielded from all sides and beneath to prevent rats or any other animals from entering the ceiling.

E. Building #2 Annex Building Roof Repair

1. Repair Building 2 roof with wall dimensions 18.9 meters x 21.1 meters to be water/leak proof roof using 8' (28 gauge) colored zinc.
2. Install false ceiling to cover the interior framing structure of the roof. The false ceiling should be completely shielded from all sides and beneath to prevent rats or any other animals from entering the ceiling.

F. Construct small building that will house 2 pit latrines

1. The interior measurements of each pit latrine should be 1 meter X 1 meter
2. Install water/leak proof roof using 8' (28 gauge) colored zinc
3. Install 2 ventilation outlet one at the side and one at the back of each latrine using 4 ventilation blocks in order to ventilate properly and provide natural lighting.
4. Install wooden doors that open to the outside that have locking mechanism on both the inside and the outside.

G. Construct small building that will house 2 pit latrine facility near Building #2 Annex

1. The interior measurements of each room should be 1 meter X 1 meter.
2. Install water/leak proof roof using 8' (28 gauge) colored zinc
3. Install 2 ventilation outlet one at the side and one at the back of each latrine using ventilation blocks in order to ventilate properly and provide natural lighting.
4. Install wooden doors that open to the outside that have locking mechanism on both the inside and the outside.

H. Renovation to 3 of 4 toilets within Building #1.

1. Replace plumbing of remaining 3 toilets and 3 sinks.
2. Clean and make the 3 non-functional toilets and sinks functional
3. Replace tiling in the 3 remaining toilets
4. All 3 remaining toilets within the facility should be painted.

I. Electrical works

1. Perimeter security lights to be powered by the National GRID / Generator or solar/battery
2. Connect the wiring to security post from the main distribution board (building #1).
3. The wiring should be for fans (9 units) and power outlets. The power supply cable must be at least three (3) wires copper 2.5 square mm cross section for each wire in an appropriate conduit.
4. Install lighting fixtures in the false ceiling. The contractor should use energy efficient T8 bulbs for all light fixtures or other similar types with energy efficiency (T8 LED if available) and should be adequate in number and size to provide sufficient lighting for the security generator house.
5. Replace wall sockets and switches in building # 1 and building # 2
6. Create necessary electrical connections for new partitioned office in building # 2
7. Install nine (9) units of ceiling fans in building # 1.
8. The fans should be hanging from the ceiling and should be of reputed brand (building # 1).

J. Refurbishment of Building #1

1. Resize stage to - (Width) 20' X (Length) 15' X (Height) 2'
2. Retile stage
3. Replace panes and fenders

K. Refurbishment of Building #2 Annex

1. Paved floor with Cement.

2. Add wall partition of 9',10" right side of main door entrance next to existing room to form an office with necessary electrical connections.
3. Change exit door to metal door for proper security (the required size of the door is 2 meters high and 1 meter wide).
4. Create block work partition of 4' x 11' within existing room to form a bathroom and toilet to make existing room a self-contain room.
5. Construct new cesspit 9' x 8' with a depth of 10' back of building # 2 and connect building # 2 toilet waste to cesspit.
6. Create drainage around water chanel around building # 2 to control rain water and bath waste.
7. Install water/leak proof roof using 8' (28 gauge) colored zinc on bath and toilet facility to serve as roof
3. Install false ceiling to cover the interior framing structure of the roof of the bath and toilet facility. The false ceiling should be completely shielded from all sides and beneath to prevent rats or any other animals from entering the ceiling.
8. Tile bath and toilet to mirror building # 1 toilet facility.
9. Create drainage for bath waste and connect toilet waste to newly constructed cesspit.
10. Demolish existing generator house

L. Paint interior and exterior of Building #1, Building #2 and Security Post

- a. Paint all windows white using oil paint.
- b. Paint ceiling with white emulsion paint.
- c. Paint interior walls with magnolia emulsion paint.
- d. Paint exterior walls with brown weather shield paint.

M. Renovations to 1 of 4 Bathrooms within Building #1

- a. Repair, clean, and make cesspit functional
- b. Re-do plumbing of toilet and sink
- c. Replace tile in the toilet
- d. Paint toilet

N. Sealing of opening space at the side of building # 2 to become a storage with secure metal door.

- a. Block work from ground to ceiling height
- b. Create 2 ventilation of 3x4 using ventilation blocks at the east and west wing of the store.
- c. Paved cement floor
- d. Install double metal door as main entrance into storage of 3 meters high and 2 meter wide with proper lock for security.

- O. Debris removal and cleaning. All construction materials and equipment must be removed from the site by the contractor at no cost to Peace Corps.

II. Location of Work

Peace Corps Peace Corps Training Site, Kambia District Council, Barracks Road,
Kambia, Sierra Leone

III. Delivery Schedule

- a. Initial Award - September 21st 2020 through November 29th 2020 (if only part of the requirement of this RFQ (as indicated in section II below) is awarded)
- b. Subsequent award – completion of work within 60 days of signing of contract

Note: The start date will be contingent upon receiving all internal and external approvals.

Delivery Location: Peace Corps Sierra Leone Office, 34 Old Railway Line, Signal Hill, Freetown, Sierra Leone

POC Name: Everad N.A Asgill
Mailing Address: eamgill@peacecorps.gov
Phone Number: +232 78 676 000

IV. Acceptance Criteria

Acceptance of all work under a completed contract will be done by the Peace Corps Contracting Officer or designee.

V. Contract Terms and Conditions

As stated in the standard Peace Corps Firm Fixed Price Construction contract.

VI. Peace Corps Payment Schedule and Terms

Supplier will receive payment approximately 3 – 4 weeks after acceptance and receipt of valid/accurate invoice and requirements certified by Peace Corps. The payment will be made via Electronic Fund Transfer (EFT) to the bank account provided by the supplier. No advance payment will be made. A penalty clause will also be added to the contract for each day the contractor fails to meet the deadline stated on the contract.

VII. Evaluation Factors:

Quotes that are not responsive to this RFQ will not be evaluated by Peace Corps. All responsive quotes received by the due date/time will be evaluated in accordance with the factors specified below:

A. Technical Evaluation – The government will evaluate the technical proposal on the following factors:

- 1) Design of the proposed categories above (10 points)
- 2) Delivery Timeframe and Project Schedule (5 points)
- 3) Warranties offered (5 points)
- 4) Other Factors (10 points) e.g., the quality of materials offered; Project plan/approach to include milestones;

- 5) Previous Work/Past Performance References (10 points) – Those vendors who have completed similar projects with high customer satisfaction will be rated more highly with.

Please provide no more than three (3) past performance references, to include the name of the customer, the company's name, address, telephone number and email address, name and brief description of project, and rough estimate of value.

B. Price Evaluation

Price will be evaluated, but award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value to Peace Corps in accordance with the above evaluation factors.

VIII. Instructions to Vendors:

- A. Please read RFQ in its entirety including factors that will be considered in making award in Section I.
- B. Provide a detailed written quote by the due date stated in the Cover Letter of this RFQ. Written quotes may be hand delivered to the Peace Corps Sierra Leone Office, 34 Old Railway Line, Signal Hill, Freetown, Sierra Leone or emailed to SL01-pcjobs@peacecorps.gov
- C. The quote should include the following sections:
 - 1) Detailed Cost Estimate with total firm fixed price by each category (each category in Section II; A through O)
 - 2) Written narrative to include and address:
 - Design of the proposed project categories;
 - Delivery Timeframe and Project Schedule;
 - Warranties offered ;
 - Other Factors e.g., the quality of materials offered; the size of construction team to be involved; project plan/approach to include milestones;
- D. A list of past performance references for previously completed projects. For each reference provided, please provide the name of the project, the date completed, and a reference point-of-contact (name and contact information). The quote should be signed by someone authorized to legally bind the company/firm submitting the quote.
- E. The proposal shall be provided as a firm, fixed price. Quoted terms and prices will not be increased at a later time.

SUPPLIER AUTHORIZED REPRESENTATIVE

Name: _____

Position/Title: _____

Signature: _____

Date: _____

Phone: _____

Email: _____

